

# BC Certified Organic Program Kootenay Organic Growers Society

## Split Operation Record and Inspection Report

→Confidential when completed←

This form is to be used to provide information about the non-organic aspects of a split operation (organic & non-organic production). It should be completed on a computer, or with an ink pen.

1. Applicant name:	2. Farm name:	3. Date yyyy/mm/dd:
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Office use only Date received:  File #  Date reviewed:  Reviewed by:	VO only: Name of VO:  Date of inspection:  Time arrived:  Time departed:
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4. Complete the following table: Non-organic Production

Crop	Field #	GMO crop? Y or N	Acres/ha	Parallel Production? Y or N	

5. Complete the following table: Prohibited soil amendments/herbicides/pesticides applied to non-organic crops

Soil amendment or herbicide or pesticide	Who applies? Self (s) or custom (c)	Field #	Where product is stored	

<p>6. Do you store prohibited materials in the same location as allowed materials?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>				
<p>7. Are you growing the same variety of the same crop in both the non-organic and organic portions of your farm (parallel production)?                  Yes <input type="checkbox"/> No <input type="checkbox"/>                  If yes, how do manage to maintain adequate distinction between organic and non-organic crop?</p>				
<p>8. Equipment clean-out procedure - complete the following table if you use the same equipment on both organic and non-organic portions of your farm:</p>				
Equipment used on both organic and non-organic	Cleaning procedure between non-organic and organic crops	Cleaning log kept? Y or N		
<p>9. I understand that my CB may require the VO to inspect spray records and inventories and crop and sales records from my non-organic operation. Yes <input type="checkbox"/> No <input type="checkbox"/></p>				

<p>10. How do you separate and identify organic and non-organic growing areas?  Buffer zones are marked with flags <input type="checkbox"/>  Organic and non-organic portions are physically distant <input type="checkbox"/>  Physical boundaries (fences, hedges, roads, ditches) <input type="checkbox"/>  Separate greenhouses <input type="checkbox"/>  Other:</p>	
<p>11. Do you grow organic and non-organic crops in the same greenhouse? N/A <input type="checkbox"/> skip to 13  Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, describe how you separate organic and non-organic portions of your greenhouse?   How do you prevent drift of prohibited materials through ventilation and/or watering systems?</p>	
<p>12. Do you use the same growing containers for organic and non-organic crops i.e. seedling trays? Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, how do you ensure there is no contamination of organic production?  Adequate and documented cleaning procedures <input type="checkbox"/>  Other:</p>	
<p>13. Do you have separate storage areas for organic and non-organic product? Yes <input type="checkbox"/> No <input type="checkbox"/>  If no, how do you prevent commingling/contamination in storage?  Storage area is sectioned and clearly marked <input type="checkbox"/>  Storage bins/boxes are clearly marked <input type="checkbox"/>  No prohibited materials (including rodenticides) are used in storage areas <input type="checkbox"/>  Other:</p>	

<p>14. Do you sell non-organic product at farmgate or farmers markets? Yes <input type="checkbox"/> No <input type="checkbox"/>                  If yes, how do you differentiate it?</p> <p>Your VO may request to see samples of labels for all non-organic products.</p>	
<p>15. Do you use the same washing area for organic and non-organic produce? Yes <input type="checkbox"/> No <input type="checkbox"/>                  If yes, how do avoid contamination of organic crop?</p> <p>How do you avoid commingling of organic and non-organic crop through washing area?</p>	
<p>16. Do you have separate packing facilities for non-organic product?                  Yes <input type="checkbox"/> No <input type="checkbox"/> If no, how do prevent commingling of organic and non-organic food?                  Packing at different times with cleanout procedure documented <input type="checkbox"/>                  Separate harvest containers clearly marked <input type="checkbox"/>                  Other:</p>	
<p>17. Do you produce organic and non-organic livestock or products of livestock?                  Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, answer questions 18-21</p>	
<p>18. How do you identify your organic animals from non-organic animals?                  Organic animals are a different species from non-organic <input type="checkbox"/> Ear tags <input type="checkbox"/> Branding <input type="checkbox"/>                  Physically distant herds/flocks <input type="checkbox"/>                  Other:</p>	
<p>19. How do you separate and identify organic feed from non-organic feed?                  Marked feed bins <input type="checkbox"/> Separate storage locations <input type="checkbox"/>                  Different type of feed for organic and non-organic <input type="checkbox"/>                  Other:</p>	

20. Do you store the same type of feed (i.e. whole barley) in both organic and non-organic forms on your farm? Yes <input type="checkbox"/> No <input type="checkbox"/>	
21. Can your records reconcile the amount of organic feed purchased to the amount of organic animals that consume it? Yes <input type="checkbox"/> No <input type="checkbox"/>	
22. Use this area to provide additional information:	

**1. AFFIRMATION** - I affirm that all statements made in this application are true and correct. I understand that my operation may be subject to unannounced inspection and/or sampling for residues at any time. I agree to follow COABC organic standards.

I agree to allow the VO and/or members of the Certification Committee and COABC Accreditation Board auditor access to all areas of my farm and to my records, including: inputs, production, processing, handling sales, and products purchased for resale, from both organic and non-organic production.

I understand that acceptance of this document in no way implies granting of certification by the Kootenay Organic Growers Society. I agree to provide further information as required by the Kootenay Organic Growers Society. I have read, understood, and agree to comply with the Kootenay Organic Growers Society and COABC constitutions, bylaws and Production Standards. I understand that any wilful misrepresentation could lead to de-certification.

I understand that this completed document is confidential information according to the policies of the BC Certified Organic Program. Membership and certification status is public information.

Signed

Print name:

Date:

23. VO notes and summary:

**2. VERIFICATION OFFICER AFFIRMATION**

All information in this report is accurate to the best of my knowledge and is based on my observations, review of documents and operator interview. All compliance assessments are made in reference to the COABC organic management standards and policies of \_\_\_\_\_.

Information contained in this report is confidential between the Verification Officer, the inspected party, and the certification body. This report does not constitute certification or consultation, nor should it be used for promotional purposes.

Signed

Print Name

Date:

List of attachments: